

**P-35012/36/2021-CIPAM**  
Government of India  
Ministry of Commerce & Industry  
Department for Promotion of Industry and Internal Trade  
**IPR-VI Section**

Vanijya Bhawan, New Delhi  
Dated: 12<sup>th</sup> May, 2023

**DEPUTATION ORDER**

Sanction of the President is hereby accorded to the foreign deputation of the following officials to Singapore for two days from **17<sup>th</sup> to 18<sup>th</sup> May 2023** to participate in the International Trademark Association (INTA's) 2023 Annual Meeting at **Singapore's Sands Expo & Convention Center**:

- i. **Prof. (Dr.) Unnat Pandit**, Controller General of Patents, Designs and Trade Marks (CGPDTM)
- ii. **Shri Vikas Punia**, Sr. Examiner of TM&GI, TMR Delhi, O/o CGPDTM

2. The tour of the officers will commence from the date of departure from India and conclude on the date of arrival in India. The total period of absence from India shall not exceed the period indicate above, excluding journey time and enforced halts, if any.

3. The officer would be entitled to the following expenditure during deputation:

Air fare	As per entitled class.
Airport tax (If any)	As per actuals.
Daily allowances	As admissible.
Hotel accommodation	As per entitlement.
Contingency	As per norms.
Local Transport (including airport drop and pickup)	As per norms
Mobile Phone	As per entitlement as per Para 5 of M/o Finance OM dated 26.03.2018.
Excess Baggage	As per norms.
Business Centre Facilities	On actual basis.
Enforced halts including lodging and transport	As per entitlement.

4. During the period of deputation, the officers will draw their pay and allowances in the existing capacity. The expenditure on their pay and allowances will be debitible to the same budget head to which it is being debited at present. The pay and allowances will be drawn only in Indian currency. The officers will not be allowed to draw any part of the salary in foreign exchange.

5. The other entitlements of the officer including medical facilities will be as laid down in the orders issued by the Ministry of Finance/External Affairs from time to time.



6. All expenses on participation of Officials from IP Office will be borne by the Government of India. The expenditure towards Air passage/TA/DS/Airport Tax/Medical Expenses/Mobile Phone/excess baggage, lodging, DSA etc. will be debitable to the **Major Head- 3475, Minor Head- 00.102, Office of CGPDTM and GIR- 11.01, FTE - 12 under Demand No. 11** of the Department for Promotion of Industry and Internal Trade for the year 2023-24.

7. The officers will furnish a report on their visit after return from abroad.

8. This sanction will be treated as an authority for the payment.

9. This issues with the concurrence of AS&FA of this Department vide Note No. 60 dated 12.05.2023 of file No. **P-35012/36/2021-CIPAM (E-61732)**.



**(Rajesh Ranjan)**

Under Secretary to the Govt. of India

To:

**The Pay & Accounts Officer (PAO),**  
Department for Promotion for Industry  
and Internal Trade,  
Udyog Bhawan,  
New Delhi.

Copy to:

1. The Head of Chancery, High Commission of India, Singapore, [hoc.singapore@mea.gov.in](mailto:hoc.singapore@mea.gov.in)
2. Shri SANJEEV JAIN, DIRECTOR (SOUTH), MEA, [dircsouth@mea.gov.in](mailto:dircsouth@mea.gov.in)
3. Prof. (Dr.) Unnat Pandit, CGPDTM, Mumbai
4. Shri Vikas Punia, Sr. Examiner of TM&GI, TMR Delhi
5. The Principal Director of Audit, AGCW&M, AGCR Building, IP Estate, New Delhi.
6. The Chief Controller of Accounts, DPIIT, Ministry of Commerce & Industry, Udyog Bhavan, New Delhi.
7. PPS to SIIT/ PS to JS(HP).
8. PA to CGPDTM, Mumbai.
9. Establishment-I, Vanijya Bhawan, New Delhi.
10. Fin-II Section for uploading in FVMS/Protocol Section/ /Guard File



File No.-P-24025/7/2022-IPR-II-Part-1  
Government of India  
Ministry of Commerce & Industry  
Department for Promotion of Industry and Internal Trade  
IPR-Negotiations & Cooperation Section

Vanijya Bhawan, New Delhi  
Dated: 13<sup>th</sup> May 2023

**DEPUTATION ORDER**

Sanction of the President is hereby accorded to the foreign deputation of **Prof. (Dr.) Unnat P. Pandit, CGPDTM of the O/o CGPDTM** for participating in the meetings with the EU under the Free Trade Agreement and the EFTA at Brussels, Belgium from **14<sup>th</sup> to 15<sup>th</sup> May, 2023 (excluding travel time)**-

2. The tour of the officer will commence on the date of departure and conclude on the date of arrival in India. The officer will proceed to Singapore for participating in INTA Annual meeting from 17-18<sup>th</sup> May 2023 vide Deputation Order No. P-35012/36/2021-CIPAM dated 12 May, 2023. The total period of absence from India shall not exceed the period indicated above, excluding journey time and enforced halts, if any.

3. The above-mentioned participant would be entitled to the following expenditure:

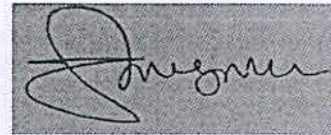
Air fare	As per entitled class
Airport tax (If any)	As per actuals
Daily allowances	As admissible
Hotel accommodation	As per entitlement
Contingency	As per norms
Local Transport (including airport drop and pickup)	As per norms
Mobile phone	As per entitlement as per Para 5 of M/o Finance's O.M. dated 26.03.2018
Excess Baggage	As per norms
Business Centre Facilities	On actual basis
Enforced halts including lodging and transport	As per entitlement

4. During the period of deputation, the officer will draw his pay and allowances in the existing capacity. The expenditure on his pay and allowances will be debitable to the same budget head to which it is being debited at present. The pay and allowances will be drawn only in Indian currency. The officer will not be allowed to draw any part of the salary in foreign exchange.

5. The other entitlements of the officer including medical facilities will be as laid down in the orders issued by the Ministry of Finance/Ministry of External Affairs from time to time.



6. The cost on travel, DSA, hotel accommodation in respect of the aforesaid official will be borne by Government of India during the period of his deputation. This sanction will be treated as an authority for the payment.
7. The officer will furnish a report on his visit after return from abroad.
8. The expenditure for the above visit in case of **Dr. (Prof.) Unnat P. Pandit** towards Air passage/TA/DS/Airport Tax/Medical Expenses/Mobile Phone/excess baggage etc. for the above visit shall be debitable to the **Major Head 3475, Minor Head 00.102, O/o CGPDTM and GIR – 11.01, FTE-12**, under Demand No. 11 of the DPIIT for the year **2023-24**.
9. This issues with the concurrence of IFW vide Note No.\_9\_ dated 13/05/2023 of File No. P-24025/7/2022-IPR-II-Part-1 (E-181637)



(Deepak Kumar)  
Assistant Director

To,

**The Pay & Accounts Officer (PAO),**  
Department for Promotion for Industry  
and Internal Trade,  
Vanijya Bhawan,  
New Delhi.

Copy to:

1. The Head of Chancery, Embassy of India, Brussels
2. Deputy Chief of Mission, Embassy of India, Belgium, Luxembourg & European Union (amb.brussels@mea.gov.in)
3. Joint Secretary (Europe West), MEA, Jawaharlal Nehru Bhawan, New Delhi
4. Joint Secretary, Department of Commerce, Vanijya Bhawan, New Delhi
5. Joint Secretary/Chief Negotiator, FT-Europe, DoC
6. Prof.(Dr.) Unnat P Pandit, CGPDTM, Mumbai
7. The Principal Director of Audit, AGCW&M, AGCR Building, IP Estate, New Delhi.
8. The Chief Controller of Accounts, DPIIT, Ministry of Commerce & Industry, Udyog Bhavan, New Delhi.
9. PSO to SIIT/ Sr. PPS to JS(SS).
10. Establishment-I, Vanijya Bhawan, New Delhi.
11. Fin-II Section for uploading in FVMS/Protocol Section/ /Guard File