

Details of posts in Patent Office as on 31.01.2020

Sl No	Designation	Level in the pay matrix	Sanctioned strength	Working strength
1	* Controller General of Patents, Designs & Trade Marks	Level 14	1	1
2	Senior Joint Controller of Patents & Designs	Level 13 (A)	5	0
3	Joint Controller of Patents & Designs	Level 13	11	5
4	* Director	Level 13	1	1
5	Deputy Controller of Patents & Designs	Level 12	51	47
6	* Deputy Secretary	Level 12	1	0
7	Principal System Analyst	Level 12	1	0
8	Assistant Controller of Patents & Designs	Level 11	196	195
9	Senior System Analyst	Level 11	2	0
10	Senior Administrative Officer	Level 11	1	0
11	Examiner of Patents & Designs	Level 10	673	612
12	System Analyst cum Computer Programmer	Level 10	5	0
13	Assistant Director (OL)	Level 10	1	0
14	Administrative Officer	Level 10	4	0
15	Senior Finance & Accounts Officer	Level 10	1	0
16	Assistant Administrative Officer	Level 7	6	6
17	Assistant Library & Information Officer	Level 7	2	2
18	Private Secretary	Level 7	4	2
19	Store Officer	Level 7	5	0
20	Finance Officer	Level 7	1	0
21	Senior Translator	Level 7	1	0
22	Office Superintendent	Level 6	76	58
23	Library and Information Assistant	Level 6	5	1
24	Junior Translator	Level 6	3	3
25	Stenographer Grade I	Level 6	10	3
26	Accountant	Level 6	1	0
27	Legal Assistant	Level 6	4	0
28	Photography Assistant	Level 5	3	4
29	Upper Division Clerk	Level 4	67	42
30	Stenographer Grade II	Level 4	2	2
31	Data Entry Operator	Level 4	10	9
32	Lower Division Clerk	Level 2	44	30
33	Multi-tasking staff	Level 1	60	43
	(*Ex-cadre post)	TOTAL	1258	1066